



# President

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## Position Responsibilities

- Is the Chief Executive Officer.
- Presides over all meetings of Bowls BC, the BOM and Executive Committee.
- Is an ex-officio member of all committees except the Nominating committee. May or may not be an active member on committees but will be invited to attend meetings and receive minutes.
- Appoints committee chairs as per recommendation of the BOM, except for the Coaching and Officiating Committees, who elect their own on the approval of the BOM.
- Is a signing officer of Bowls BC.
- Ensures that all business is conducted with the Constitution and By-laws.
- Represents Bowls BC on ceremonial occasions both within provincial jurisdiction and outside the province as required.
- Supervises Bowls BC Directors in the performance of their duties.
- Liaise with government and/or sport agencies on behalf of Bowls BC.
- Ensures that all required reporting is completed on time by the BOM and their respective portfolios.
- Is a BCB delegate on behalf of Bowls BC. If unable to attend, any member of the BOM can be delegated.
- Provide all Bowls BC electronic documents to any member of the BOM requesting it, or upload Bowls BC documents to Google Drive for BOM access
- All budgets and budget requests due to Treasurer by November 30<sup>th</sup> of each year.