

## Vice President

## **Position Responsibilities**

- Reports directly to the President of Bowls BC.
- Performs the duties of the President during the absence of said officer or at the President's request.
- Development/implementation of criteria pertaining to annual awards as sponsored by Bowls BC on behalf of each District Association.
- Arrange for the printing of plaques/awards as submitted by the District Associations.
- Announce recipients at the AGM, plaques/awards will be given to each District Association who in turn present the award to member Clubs for official presentation.
- Performs tasks as assigned by the President.
- Provides a leadership role in the development and implementation of committees.
- May represent Bowls BC to provincial agencies.
- Chairs Dispute/Resolution Committee.
- Provide all Bowls BC electronic documents to any member of the BOM requesting it, or upload Bowls BC documents to Google Drive for BOM access
- All budgets and budget requests due to Treasurer by November 30<sup>th</sup> of each year.