



CRIMINAL RECORDS CHECK (CRC)

April 4, 2018

The Criminal Records Review Act ensures that people who work with or may potentially have unsupervised access to children or vulnerable adults undergo a criminal record check by the Criminal Records Review Program (CRRP).

A person whose criminal record suggests they present a risk of physical or sexual abuse to children or a risk of physical, sexual or financial abuse to vulnerable adults will not have access to these groups.

To support British Columbia's non-profit sector, volunteer organizations that are not covered by the act, but which have volunteers working with children or vulnerable adults, can have criminal record checks done by the CRRP for **free**.

Definitions:

Children-Under the age of 19

Vulnerable Adult- as defined in the Criminal Records Review Act: An individual 19 years or older who receives health services, other than acute care, from a hospital, facility, unit, society, service holder or registrant referred to in the CRRA.

Your organization is now enrolled with the Criminal Records Review Program (CRRP) Applicant Based Online Service. As part of this process, you have signed and agreed to the terms and conditions for the CRRP Applicant Based Online Service to facilitate criminal record checks and sharing of completed criminal record checks.

Bowls BC is mandating that all coaches involved with **children under the age of 19** and or vulnerable adults undergo a CRC by **June 1st, 2018**.

Bowls BC will be mandating that all **coaches undergo a CRC by June 1st, 2019, this will be inclusive of children and vulnerable adults.**

CRC renewals are required every 5 years.

Process: Online Forms

Applications can be made online free of charge via the website noted below.

Membership still has the option of attending in person.

The access code provided below is unique to your organization. This code will be required by your volunteers when submitting an online request:

Online Link: <https://justice.gov.bc.ca/eCRC/>

Access Code: XJFR7CHV4B

Please keep this information in a safe place for your reference. The results of the criminal record check will be sent to your organization's authorized contact person via e-mail.

Additional information about the CRRP is available on our website at www.pssg.gov.bc.ca/criminalrecords-review/index.htm or please feel free to contact a client services representative at the phone number listed below.

Phone- 1-855-587-0185 (option 2)

Process Manual Forms:

There may be situations where additional checking is required, and a manual check will have to be done.

Please follow the link: <https://justice.gov.bc.ca/eCRC/> and select volunteer forms and print.

Information required for Part B will be:

Volunteer Organization Name - Bowls British Columbia

Organization Contact Person Name and Title-Lynn Chwartacki- Director of Administration BBC

ID Number- 2252407

Hints: Enter your information as per your Drivers License exactly.

If you do not have a driver's license, CRC provides a list of accepted proof of identity.

Fill in every box even if repetitive.

The Director of Administration will be the only identified contact to receive the CRC information.

Please contact me should you have any queries.

Lynn Chwartacki Director of Administration BBC

Phone-250-752-0851

Email: lynn.chwartacki@bowlsbc.com