



Custodian

Position Responsibilities

- Maintain storage locker for plaques, medals, banners, trophies, uniforms paper records and other Bowls BC equipment
- Have plaques and trophies engraved with provincial winners prior to start of next season
- Ensure that medals and ribbons stock is up to date and engraving complete
- Complete inventory on a yearly basis and re-order when necessary with Director approval
- Arrange for embroidery of Gold Medal Provincial winners and Silver Medal winner only if Silver medalists attending National Canadian Championships
- Reports directly to Director of Operations