



## Vice President

### Position Responsibilities

- Reports directly to the President of Bowls BC
- Performs the duties of the President during the absence of said officer or at the President's request
- Performs tasks as assigned by the President
- Provides a leadership role in the development/ implementation of committees
- May represent Bowls BC to provincial agencies
- Chairs Dispute/Resolution Committee
- Provides all Bowls BC electronic documents to any member of the BOM requesting it, or upload Bowls BC documents to Google Drive for BOM access
- All budgets and budget request due to Treasurer by November 30<sup>th</sup> of each year
- Arrange for plaques and printing for Clubs celebrating 100 years