



MINUTES
BOWLS BC ANNUAL GENERAL MEETING
NORTH VANCOUVER LAWN BOWLING CLUB
(144 East 22nd Street, North Vancouver)
MARCH 23, 2024

The President, Harry Carruthers, called the meeting to order at 12:00 NOON.

Call to Order

34 member clubs present and Bowls BC Board of Management Members. Quorum was achieved.

Indigenous Land Acknowledgement

Bowls BC acknowledges that this Annual General Meeting is held on the traditional territories of the Squamish and Tsleil-Waututh Nations.

Moment of Silence

The President called for a moment of silence to remember those bowlers who have passed since our last AGM.

Agenda

The President called for any corrections or additions to the Agenda. None from the floor.

Moved by Port Alberni and seconded by Mann Park that the Agenda be passed as amended. **PASSED**

Members of the current Board of Management:

Harry Carruthers, Acting President

Sharon Cowie, Vice President (Regrets)

Lynn Chwartacki, Director of Administration, Treasurer and Acting District Director, VIN & PR (Regrets)

Darren Hutchinson, Director of Operations

Vicki Parton, Secretary

Debra Whitman, District Director, BSI

Bonnie Smith, District Director, V&DBA (Regrets)

Brenda Clark, District Director, ILBA (Regrets)

Bowls BC would like to thank the following people for their volunteering this year:

George Cubiss, BC Head Umpire

Brian Sutton, Sumac Administration

Kim Sawyer, Custodian

Lynn received the Presidents Award on behalf of Bowls BC – March EXPAND ON THIS PLEASE

Take away packages for all clubs include:

Score cards, membership cards, coaching posters, Bowls BC pamphlets.

Minutes of the 2023 Annual General Meeting

Moved by Port Alberni, seconded Chilliwack that the minutes of March 18, 2023 be accepted. **PASSED**

SUMAC Membership Management

Brian Sutton has submitted his resignation as of April 1st 2024. The new Executive Director will assume this role.

EXECUTIVE DIRECTOR

Resumes have been received and will be interviewing the 5 applicants.

REPORTS

Please refer to the Year End reports (attached) as distributed in the AGM Notice of Meeting Package.

Update on Bowls BC boycotting National Championships in 2024.

History:

- Bowls Canada set up a Presidents' Council of all PSO's in Canada. The unwritten terms of references included PSO's be included in Bowls Canada decisions
- Presidents' council and all PSO's were not consulted and had no input into the changes to National Championships.
- Bowls Canada board changed the National Championship format – the Presidents' Council were informed (and were not included in the discussion for the changes)
- Bowls Canada recommended elimination of sr triples, mixed pairs and indoor singles. Age group for youth modified to– one category 14-22 years old
- All team sports the competition format would be 2 sets of 5 with single end tiebreak
- Format would be a 5 person team – 5 men and 5 women
- PSO's protested and did not like the process and did not agree with the 5 end set. Bowls Canada agreed to re-think the 7 end set.
- Because provinces could not agree on the format changes – Bowls Canada kept the format as: 5 end sets and a single end tie break. (ignoring the western provinces preferences).
- 200 BC bowlers signed a petition that they did not support BCB decision and supported Bowls BC boycotting the 2024 National Championships.

Bowls BC has not been able to confirm a meeting with Bowls Canada President at this time.

Bowls BC is looking for:

- Bowls Canada include Bowls BC and all Provinces in collaborating on all future recommendations
- Receive Agendas and Minutes of the Bowls Canada board meetings
- Terms of reference be put in place for the Presidents Council

The attendees supported and thanked Bowls BC for listening and supporting the grass roots of this community.

YEAR END FINANCIALS

Moved by New West and seconded by Langley to accept the year end reports. **PASSED.**

BUDGET PRESENTATION/FEEES:

- 2024 budget presented as a working copy of club membership fees and expenses for 2023 in order to make this a balanced budget
- The budget shows a decrease due to no travel in 2024
- Discussion regarding cash prizes in Provincial Championships:
 - Cash prizes would not be covered by entrance fees and would have to be borne by clubs.

- Club reps voiced that it's an honor to win Provincials and Jacket and that a cash prize is not necessary
- Club reps voiced that it's expensive to travel and a cash prize would help with expenses.

Harry asked the Clubs at this meeting, by show of hands, who was interested in Bowls BC offering a cash prize at Provincial Champions: only one hand raised to include cash prizes at 2024 Provincial Championships.

Motion to accept the budget moved by Port Alberni , seconded by Tsawwassen - PASSED .

BOARD OF MANAGEMENT ELECTIONS:

4 Open Positions for 2024 year:

President, Vice President, Treasurer, Secretary, Director of Sport Development

Nominations Committee: Darren Hutchinson

Darren thanked Harry for his leadership with the Bowls Canada disruptions to National Championships.

Harry explained the need for volunteers and urged club representatives attending this meeting, today, to go back to their clubs and seek out volunteers for the open positions. Volunteers are required for successful operation of Bowls BC: without volunteers – there will be no Provincial Sport Organization (Bowls BC).

Darren then called for nominations:

Call for nominations for President: nomination from the floor: Harry accepted nomination of President.

Call for nominations for Vice President: none from the floor. Sharon to remain as Vice President.

Call for nominations for Treasurer: Lynn D. from White Rock was nominated and accepted.

Call for nominations for Secretary: none from the floor. Vicki to remain as Secretary.

Call for nominations for Director of Administration: none from the floor. Lynn Chwartacki to remain as Director of Administration

Call for nominations for Director of Sport Development: none from the floor. Will remain vacant.

NEW BUSINESS

What is the process for applying to Bowls BC to host a Provincial Championship? Stanley Park submitted a request and did not hear back. Stanley Park to investigate their side – and advise Bowls BC.

Coaching question: What is happening with performance coaching? Harry will find out.

Any chance of meeting with Brittany from Bowls Canada? Answer: she has agreed to meet with all the PSO presidents – and we have agreed to meet – but there is no set date at this time.

Question about insurance: are leased activities covered by Bowls BC: the answer is NO.

Bowls BC insurance covers members of clubs only (whether bowler or social member) and any Bowls BC endorsed event.

Motion to adjourn.

It was moved by Port Alberni and seconded by North Vancouver to adjourn the meeting. **PASSED.**

Meeting adjourned at 14:37.

Respectfully submitted:

Vicki Parton, Secretary

Bowls BC

Financial Statements Year Ended September 30, 2023
(Unaudited - See Compilation Engagement Report)

COMPILATION ENGAGEMENT REPORT

To Management of Bowls BC

On the basis of information provided by management, we have compiled the balance sheet of Bowls BC as at September 30, 2023 , the statement of income and retained earnings for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that these statements may not be appropriate for their purposes.

LeadingLedgers Incorporated
Parksville, BC

September 30, 2023

Bowls BC
BALANCE SHEET
AS AT SEPTEMBER 30 2023

(Unaudited - See Compilation Engagement Report)

ACCOUNTS	2023	2022
Assets		
Current Assets		
Cash	\$ 34,612	\$ 213,975
Investments	110,133	107,587
Inventory	8,520	6,164
TOTAL Current Assets	153,264	327,726
Non-current Assets		
Equipment - Net of amortization	925	925
TOTAL Non-current Assets	925	925
TOTAL Assets	\$ 154,190	\$ 328,651
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 2,922	\$ 32,007
GST recoverable	(1,742)	(1,742)
TOTAL Current Liabilities	\$ 1,180	\$ 30,266
Equity		
Canadian Championship Reserve	\$ 20,000	\$ 40,000
Retained Earnings	258,385	256,404
Profit for the year	(125,376)	1,981
TOTAL Equity	153,009	298,385
TOTAL Liabilities and Equity	\$ 154,190	\$ 328,651

Bowls BC
INCOME STATEMENT
FOR THE YEAR ENDING SEPTEMBER 30 2023

(Unaudited - See Compilation Engagement Report)

ACCOUNTS	2023	2022
INCOME		
Membership Fees and Services	\$ 37,016	\$ 67,931
Grant Revenue	43,005	43,005
Expenses Recovered	22,785	60,382
Other Income	11,276	2,117
TOTAL INCOME	\$ 114,082	\$ 173,435
COST OF GOODS SOLD		
Bowls Canada Boulingrin	50,121	31,601
GROSS PROFIT	\$ 63,961	\$ 141,834
EXPENSES		
Advertising and communications	\$ 392	\$ 236
Administrative and Meetings	42,625	8,934
Bank charges and fees	1,002	599
Insurance Expense	11,270	33,225
Office and stationary	1,054	18
Operations and Admin expenses	-	21,067
Amortization Expense	-	692
Awards Expense	208	546
Club Roster Costs	3,000	4,000
Grant or Subsidy Expense	15,085	20,272
Entry Fees	100	-
Green Fees Expense	9,195	4,352
Membership Cards	-	626
Office Supplies	403	-
Subcontractor Expense	-	2,972
Supplies Expense	1,901	797
Travel and Meals Expense	85,508	28,385
Reimbursable Expenses	102	-
Officiating Fees Expense	7,480	3,523
Coaching Fees Expense	3,479	1,767
Meeting Expense	3,218	(70)
Storage Unit Rental	1,927	720
Travel NES	-	500
Receiver General Expense	1,391	490
Purchases	-	6,204
TOTAL EXPENSES	\$ 189,337	\$ 139,853
PROFIT (LOSS)	\$ (125,376)	\$ 1,981

Bowls BC

Notes to the Financial Statements

Unaudited - See Compilation Engagement Report

1. Basis of Accounting (cash basis with accruals)

The basis of accounting applied in the preparation of the balance sheet of Bowls BC as at September 30, 2023 and the income statement for the year then ended, is on the historical cost basis and reflects cash transactions with the addition of:

- Accounts receivable less an allowance for doubtful accounts
- Investments recorded at cost
- Inventory valued using the retail method
- Property, plant and equipment amortized over their useful life
- Accounts payable and accrued liabilities
- Current income taxes payable as at the reporting date